



**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac 2906 Ilocos Norte

Supplier : <b>NOVELTY ENTERPRISES</b> Address : City of Batac TIN : 110-555-521-000	P.O. No. : 07308603-2022-11-739 Date : November 16, 2022 Mode of Procurement: NP-Small Value
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Gentlemen: PR No. 2022-09-180 (07308603) - CHED UPSCYLE/C.Lim  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

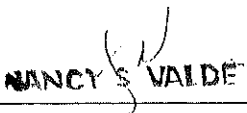
Place of Delivery : MMSU, City of Batac Date of Delivery : Within 15 calendar days upon receipt of P.O.	Delivery Term : FOB Destination Payment Term : N/30
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OSD-112-309	piece	Correction tape, 7m	10	25.00	250.00
OSD-112-501	piece	Brown envelope, long	100	3.00	300.00
OSD-112-593	piece	Brown envelope, short	100	2.00	200.00
OSD-112-594	piece	Folder, long, white	100	5.00	500.00
OSD-112-595	piece	Folder, medium, white	100	4.00	400.00
<b>Total</b>					<b>1,650.00</b>


**(Total Amount in Words): One Thousand Six Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. BY AUTHORITY OF THE PRESIDENT

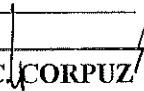
Conforme:

  
NANCY S. VALDE  
 Signature over Printed Name of Supplier

12.21.22  
 Date

Very truly yours,  
  
**SHIRLEY C. AGRUPIS**  
 President

**PRIMATE R. FRANCO**  
 Vice President for Academic Affairs

Fund Cluster : 07308603 Funds Available : _____ <div style="text-align: center;">   <b>IMELDA C. CORPUZ</b>          Chief, Accounting Office       </div>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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